



NSTA STEM Forum & Expo
Exhibitor Housing Request Form

Deadline:
April 21, 2012

May 17-19, 2012*

Atlantic City, New Jersey *Evening Exhibits Preview—May 16

INSTRUCTIONS

Housing reservations can be made in one of the following ways beginning **October 5, 2011**.

• **INTERNET**

www.nsta.org/stemforumhousing
 Please have your credit card and arrival/ departure information ready.

• **TELEPHONE**

877-352-6710 (toll free)
 801-505-4611 (international)
 Call between 7:00 AM and 6:00 PM Mountain Time, Monday-Friday. Be prepared to provide all the information on this form.

• **FAX** (Use one form per room request)

801-355-0250

• **MAIL** (Use one form per room request)

DO NOT MAIL TO NSTA
 The Housing Connection-NSTA/STEM Forum
 175 South West Temple, Suite 140
 Salt Lake City, UT 84101

DEADLINE

Reservations must be made by Internet, phone, fax, or mail by **April 21, 2012**.

CONFIRMATIONS

The Housing Connection will send you a confirmation of your reservation. Please review all information for accuracy. E-mail confirmation will be sent if an e-mail address is provided (preferred), or confirmations can be faxed or mailed. If you do not receive a confirmation or if you have questions, please call The Housing Connection. **You will NOT receive a confirmation from the hotel.**

TAX RATE and SPECIAL REQUESTS

All rates are per room and are subject to a 14% combined state and occupancy tax (subject to change). Special requests cannot be guaranteed; however, hotels will do their best to honor all requests. Hotels will assign specific room types upon check-in, based on availability.

ROOM DEPOSIT REQUIRED TO SECURE RESERVATION

All reservations must be accompanied by a valid credit card guarantee or check for one night's deposit. Housing Forms received without a valid guarantee or deposit will not be processed. Check deposits must be mailed with a completed housing form payable to The Housing Connection, 175 South West Temple, Suite 140, Salt Lake City, UT 84101.

CANCELLATION POLICY

Cancellations made after **April 21, 2012**, and prior to 48 hours before arrival date will be subject to a \$25 cancellation fee. One night's room charge and tax will be forfeited entirely if cancellation occurs within 48 hours of arrival.

CONTACT INFORMATION

First: _____ MI: _____ Last: _____
 E-mail: _____
 School/Company: _____
 Address: _____
 City: _____ State: _____ Postal Code: _____
 Country: _____
 Phone: _____ Fax: _____

HOTEL SELECTION

Arrival Date: _____ Departure Date: _____

HOTEL		SINGLE	DOUBLE	TRIPLE	QUAD
1. Bally's Atlantic City	(May 14-17)	\$90	\$90	\$110	\$130
1900 Boardwalk	(May 18-19)	\$145	\$145	\$165	\$185
2. Sheraton Atlantic City Convention Center Hotel		\$139	\$139	\$139	\$139
Two Convention Blvd.					

Please select hotel choices in order of preference and enter their numbers below.

1st _____ 2nd _____

Room Type Requested: One Bed Two Beds

If requested hotels are unavailable, a reservation will be made at the next available hotel.

Please select criteria: Comparable room rate Proximity to conference site

Submit only one room request per form. Should additional forms be needed, please make copies.

List all room occupants (include yourself):

Check here if you require special services Nonsmoking request

Special requests: _____

DEPOSIT INFORMATION

All reservation requests must be accompanied by a credit card guarantee or check for one night's deposit. Housing forms received without a valid guarantee/deposit will not be processed. Faxed requests must include a valid credit card. Check deposits must be mailed with a completed housing form.

Type of Credit Card:

American Express Diner's Club Discover MasterCard Visa

Card number: _____ Exp. Date _____

Name on credit card _____

Cardholder's signature* _____

*I hereby authorize The Housing Connection or any one of the participating hotels to process a charge to my credit card for each room deposit in accordance with the policies and information provided herein no sooner than **April 21, 2012**.

One night's check deposit enclosed and made payable to The Housing Connection. Mail housing forms to The Housing Connection-NSTA/STEM Forum, 175 South West Temple, Suite 140, Salt Lake City, UT 84101. Check deposits must be received by April 21, 2012, to be accepted.



Exit 2



Atlantic City Welcome Center
2 Miles

Atlantic City Expressway

Atlantic City Convention Center

Sheraton

2

1 BALLY'S ATLANTIC CITY

The Pier Shops at Caesars